

Minutes
Personnel Committee
Board of Trustees of the Sandwich Public Library District
Friday, March 17, 2017
Sandwich Public Library Meeting Room 8:35 AM

- I. Call To Order / Roll Call
Trustees Jennifer Boring, Becky Clemons, Nancy Sanders, David Seymour, and Jane Wolf were present. Denise li and Monica Sartori were absent.
- II. Additions /Deletions/ Amendments to Agenda- none.
- III. Unfinished Business-None
- IV. New Business-None
- V. Executive Session

David moved and Jennifer seconded the motion at 8:45 AM to move into executive session for the purpose of conducting Library Director interview. Motion carried.

5ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Nancy moved and David seconded the motion at 9:30 AM to leave executive session and to return to open session. Motion carried.

Upon returning to open session, Jane moved and Jennifer seconded the motion to make a contingency offer of the director position to candidate Amanda Bennett with a negotiated salary of \$53,000. There will be a three month probation period after which she will begin receiving benefits including an annual insurance stipend of \$3000 divided into 26 pay periods. She will receive 13 vacation days and 10 sick days for her first year. Amanda will begin her employment on May 1, 2017. All of the above is contingent upon reference and background checks.

Roll Call Vote

Aye- Boring, Clemons, Sanders, Seymour, Wolf
Nay-None
Absent-li, Sartori

Motion Carried.

Jane will email Amanda this offer. Nancy will contact the lawyer with contract questions.

The next meeting is scheduled for Tuesday, March 21, 2017 at 6:30 PM for the purposes of Real Estate discussion and Director hiring update

- VI. Adjournment- Nancy moved and Jennifer seconded the motion to adjourn the meeting at 9:45 AM. Motion carried.