

Minutes

Special Meeting of the Library Board of Trustees
Strategic Plan Review
Virtual Platform via Zoom
Wednesday, May 20, 2020 @ 6:30 PM

- I. **Call to Order/Roll Call:** Called to order by President Jane Wolf at 6:30 PM. Present: Ruth Fish, Jennifer Penn, Nancy Sanders, Barb Posinger, Library Director. Absent: Denise Ii, Denise Curran, Jennifer Boring.
- II. **Additions/Deletions/Changes to Agenda:** None.
- III. **Public Comment:** None
- IV. **New Business:**

- a.) Strategic Plan Review: Jane Wolf shared about a Webinar that she attended on Building Strategic Plans. She showed us a circle format that included the outer circle of Activities (staff and evaluation). The inner circle (director); Vision and Mission (board and director); Goals. Jane also reviewed how we formed our Strategic Plan, with meetings in the Fall of 2018 and January of 2019. How our leader said to make the Strategic Plan concise and short.

After much discussion it was decided to leave our Strategic plan as is.

Summary:

- 1.) Directors report will be guided by our Strategic Plan, adapted within her report.
- 2.) Strategic Plan should be a guiding point for all of us. Review it either quarterly, semi-annually, or annually.
- 3.) Director will review with staff and get their input.
- 4.) Use as a guideline for all (Board, Director, Staff).
- 5.) Strategic Plan needs to be a living breathing document.

- V. **Adjournment:** Motion was made by Jennifer Penn and seconded by Nancy Sanders to adjourn at 7:30 PM. Motion carried by viva voce vote.

Ruth Fish