



Personnel Committee Meeting  
Sandwich Public Library District  
Friday, February 2<sup>nd</sup>, 2024 at 11:00am

## Agenda

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- I. Call to Order/Roll Call
- II. Additions/Deletions/Changes to Agenda
- III. Public Comment
- IV. **ACTION:** Minutes Approval
  - a. Personnel Committee Minutes – July 31st, 2023
- V. Executive Session:
  - a. 5 ILCS 120/2(c)(1) : The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
  - b. 5 ILCS 120/2(21) : Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
- VI. Adjournment

*All Items on the agenda are potential action items.*



**Sandwich Public Library District**  
Personnel Committee Meeting  
Monday, July 31<sup>st</sup>, 2023 at 11:00am

*MINUTES*

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**Library Mission:** The mission of the Sandwich Library District is to engage the community by stimulating curiosity and enhancing knowledge.

**Library Vision:** To be the hub for a highly engaged community where all residents participate fully in civic life and satisfy their needs for personal growth and knowledge.

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I. Call to Order/Roll Call

**Meeting called to order at 11:00am. Present: Jane Wolf, Emily Assell, Jen Penn, Julie Koesler.**

II. Additions/Deletions/Changes to Agenda

**None.**

III. Public Comment

**None.**

IV. **ACTION:** Minutes Approval for May 15<sup>th</sup>, 2023 Personnel Committee Meeting

**Motion made by Jen Penn to approve the May 15<sup>th</sup>, 2023 Personnel Committee Minutes. Seconded by Emily Assell. Motion passed unanimously via voice vote.**

V. **EXECUTIVE SESSION:**

ILCS120/2(c)(1) : The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

**Motion made by Julie Koesler to go into Executive Session at 11:05am. Seconded by Jane Wolf. Motion passes.**

**Motion to adjourn Executive Session and return to Open Session at 12:13pm made by Julie Koesler. Seconded by Jane Wolf. Motion passes.**

VI. Adjournment

**Motion to adjourn meeting at 12:15pm made by Emily Assell. Seconded by Jen Penn. Motion passed unanimously via voice vote. Meeting adjourned.**

*All Items on the agenda are potential action items.*